

DRAFT MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT METHODIST CHURCH HALL on TUESDAY 12 MARCH 2024 at 7:30PM.

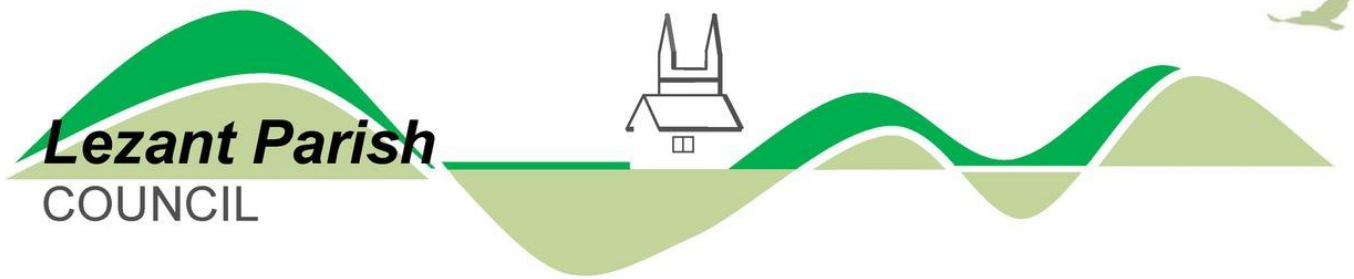
Present: Cllr(s): Neil Burden; Peter J Cairns; Val Hill (Chairperson); Godfrey Holter; Tim Minson; Ian Nash; Steve Simmons; Irene Wood

In attendance: Sam Inman (Clerk); 0 member(s) of the public

| Item No | | Action by |
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| 24.032 | Apologies for absence: Cllr(s): Julie Dinnis; Tom Unwin; Adrian Parsons (CC) | - |
| 24.033 | Declarations of Interest: None made | - |
| 24.034 | Representations from the Public: N/A | - |
| 24.035 | Cornwall Councillor's Report – to receive a report from Cllr Parsons. Cllr Parsons sent his apologies. His report had been circulated prior to the meeting. The clerk to contact Cllr Parsons to ask his view on the proposed pedestrianisation of Launceston town centre. The clerk to contact Cornwall Council to ask for an update on the proposed pedestrian refuge/ crossing at Treburley. | Clerk |
| 24.036 | Confirmation of the Minutes. It was proposed by Cllr Nash, seconded by Cllr Cairns and RESOLVED that the minutes of the meeting held on 13 February 2024 should be approved and signed by the Chair. | - |
| 24.037 | <p>Matters Arising from the Previous Meeting:</p> <p>a) Delivery of Armour Stones (War Memorial & Rezare Green) – any update. Cllr Cairns confirmed the stones would be delivered 14th March. Cllr(s) Cairns, Simmons and a volunteer at Rezare would oversee placement.</p> <p>b) D DAY 80 (06.06.24) – to agree any action. The clerk had written to Trekenner School regarding a possible grant and was waiting on a response.</p> <p>c) Defibrillator Update Trebulet, Lezant, Little Comfort – to agree any action. Councillors were informed that Lezant Parish Council had been awarded match funding for the 3 defibrillators. It was noted that residents at Little Comfort had raised funds to be matched against the grant. The clerk had circulated 2 quotes for installation. One local electrician had offered to provide his labour free of charge (cost for materials only). After discussion, it was proposed by Cllr Nash, seconded by Cllr Minson and RESOLVED that the work be completed by T Steel. Councillors discussed the defibrillator cabling at Lezant Church Hall. Cllr Minson volunteered to meet with the electrician to look into it further.</p> | <p>PJC/ SS/ TM</p> <p>TM</p> |

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| | <p>In her absence Cllr Dinnis had notified the clerk that the offer of free training previously raised was still available.</p> <p>d) Civility & Respect Project Training – to agree any action. The Chair outlined the costs for training and also explained another option would be for Councillors to access the NALC website where there were a number of supporting materials and guidance. It was agreed that Cllr Nash would look into whether the Tamar to Moor Area Partnership might include a training session for those interested.</p> <p>e) Local Council Planning Training – any update. No Councillors had attended.</p> <p>f) Blocking of Sportsmans Close Footpath – update from Willow Tree Housing. The clerk had spoken with the Manager at Willow Tree Housing. They were considering planting bushes to block up the gap at Sportsmans Close and understood the concerns raised over the previously proposed barrier. They were in the process of looking into likely on-going costs and would come back shortly. Councillors considered different options including paying for walling and discussed whether Willow Tree Housing could install a temporary fence until the hedge fully blocked the section.</p> | IN |
| 24.038 | <p>Tamar to Moor Community Area Partnership Meeting (7th March 2024). Cllr Nash had attended and gave a brief update on matters covered which included: changes to waste and recycling; levelling up funding; planning & Neighbourhood Priority Plans; a police report. In addition, Cllr Nash reported on Stoke Climsland Parish Council’s Carbon Zero Homes Project and explained that they were open to sharing the project with other interested parties (a video was available online).</p> | - |
| 24.039 | <p>Playground Equipment & Maintenance – to agree any action/ associated costs:</p> <p>a) Monthly Safety Inspection Reports. It was confirmed that the monthly inspections had taken place at Trebullett and Jubilee Field play areas. Cllr Nash reported that at Jubilee Field the goal nets needed new clips fitting. At Trebullett play area Cllr Cairns reported the pedestrian gate would still not self-close. The clerk was asked to look into this further.</p> <p>b) Proposed Removal of Sand Pit at Jubilee Field – to agree any action. A quote of £200 had been received to complete the work (fill in and re-seed). Trekenner School had been informed about the proposal but had not come back with comments. It was agreed to defer the decision until the next meeting to enable Trekenner School to respond.</p> | Clerk |
| 24.040 | <p>Finance:</p> <p>a) To Approve Financial Statements for Current and Taxi Accounts It was proposed by Cllr Burden, seconded by Cllr Nash and RESOLVED that the financial statements were approved.</p> | |

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| | <p>b) To Approve Accounts for Payment It was proposed by Cllr Burden, seconded by Cllr Simmons and RESOLVED that the accounts were approved for payment.</p> <table border="1" data-bbox="320 501 1257 595"> <tr> <td>12.03.24</td> <td>Clerks Expenses (Feb 24)</td> <td>online</td> <td>£34.35</td> </tr> <tr> <td>12.03.24</td> <td>Room Hire (Trebullett)</td> <td>online</td> <td>£22.50</td> </tr> </table> <p>c) Bottonnett Wind Turbine Community Funding – any update. A payment of £3,639.69 has now been made.</p> <p>d) To Confirm Internal Auditor for 2024 (Annual Governance and Accountability Return). The clerk has contacted Bookbusters to arrange for them to complete the annual internal audit</p> <p>e) To Confirm Minimum Wage Increase for Cleaners. From April 2024 the new minimum wage will be £11.44. The clerk will notify the cleaners.</p> | 12.03.24 | Clerks Expenses (Feb 24) | online | £34.35 | 12.03.24 | Room Hire (Trebullett) | online | £22.50 | <p>Clerk</p> <p>Clerk</p> |
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| 24.041 | <p>Planning Applications and Related Matters.</p> <p>a) To consider a response to consultation by the Planning Authority on the following planning application(s):</p> <p>i) Application: PA24/00920. Change of use for existing former barn to residential use as an "annexe" associated with existing adjacent house. Kellisryn, Lawhitton. It was proposed by Cllr Nash, seconded by Cllr Burden and RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council support application PA24/00920 with the condition that approval is subject to the barn remaining an annexe to the main dwelling.</p> <p>b) Any other applications received. <i>To report any planning applications and/or pre application planning submissions advised prior to the evening of the meeting.</i></p> <p>i) None received.</p> <p>c) Status of previous applications. <i>To report decisions of the planning authority for Lezant Parish received prior to the meeting.</i></p> <p>i) N/A</p> | - | | | | | | | | |
| 23.042 | <p>Highways – to agree actions and expenditure on any issues arising on the roads.</p> <p>a) Launceston Community Network Panel (CNP) Consultation – 20mph speed limit Trebulet. The clerk had circulated the notification that the consultation was now open.</p> <p>b) Pot holes to be logged/ chased up: Lower Larrick; lane to Green Acre; road from Trebulet to Larrick.</p> <p>c) Hedge cutting debris left on the lanes around Trekenner Mill. The clerk to check with CORMAC as to who is responsible for removing the debris.</p> | <p>Clerk</p> <p>Clerk</p> | | | | | | | | |



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| 24.043 | Footpaths - to agree actions and expenditure on any issues arising on the footpaths. a) Nothing to report | - |
| 24.044 | Correspondence a) Invitation to join the Cornwall Planning Partnership. The application form to be returned by 12 noon on Thursday 28 March. b) CORMAC Spring workshop sessions. Regarding this year's Highways and Environment maintenance work. Launceston Rugby Club on Friday 22nd March. If any councillors want to attend, please contact the clerk. | - |
| 24.045 | Any other business brought by members for the next Parish Council Meeting. a) New noticeboard at Old Treburley considered 'flimsy', no back, pins protrude through. Clerk to contact the installer to ask for a solution. b) 40mph speed signs at Treburley Graveyard obscured by foliage. c) Noted that on 04 April the Leader of Cornwall Council will address CAP's in Launceston. d) Redundant salt bin close to the bridge at Rezare. Could it be moved to Beales Mill junction? Clerk to contact CORMAC. | Clerk Clerk Clerk |

Next Parish Council Meeting 09 April 2024. Trebulet Methodist Church Hall

There being no further business to transact the Chairperson closed the meeting at 20.45pm

SignedChairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website: <https://www.lezantparish.org.uk/>